

**SAN MIGUEL COUNTY BOARD OF COMMISSIONERS  
MINUTES**

**Wednesday, April 22, 2020**

335 West Colorado Ave, Telluride Colorado (WEST WING) AUDIO ONLY

Present: Hilary Cooper, Chair  
Lance Waring, Vice-chair  
Kris Holstrom, Commissioner

Staff Present: Mike Bordogna, County Manager  
Amy Markwell, County Attorney  
Carmen Warfield, Chief Deputy Clerk

**1. CALL TO ORDER**

9:31 a.m.

**2. REVIEW OF AGENDA**

**3. CALENDAR REVIEW**

**4. CONSENT AGENDA**

- a. Approval of Minutes: February 19, 2020, March 10, 2020, March 13, 2020, March 16, 2020, March 17, 2020, March 24, 2020, March 25, 2020, March 26, 2020, March 27, 2020, March 30, 2020, March 31, 2020, April 2, 2020, April 3, 2020, April 6, 2020.
- b. Acceptance of the Public Trustee Report for the First Quarter 2020, January 1, 2020 through March 31, 2020. (ATTACHMENT I)
- c. Approval of the Sheriff's office to appoint John Bockrath and Melissa Tuohy to a four-year term on the Western Regional EMS and Trauma Advisory Council (WRETAC).
- d. Acceptance of the December 2019, January 2020, and February 2020, Road Report
- e. Authorization of February and March 2020 Payroll and Vendor payments. (ATTACHMENT II)
- f. Ratification of Chair's signature on the County Veterans Service Officers' monthly report for March 2020.
- g. Approval of Chair's signature on a letter of support on behalf of Tri-County Health Network to continue the placement of Americorps Vista volunteers.
- h. Late Addition: Approval of Chair's signature on a grant application for \$15,000 for the Norwood Fire Department to get need equipment for their fire department and AED's for the Road and Bridge Department.

**MOTION** by Kris Holstrom to approve the consent agenda with item 4.g. corrected to a plural wording format. **SECONDED** by Lance Waring. **PASSED 3-0.**

**5. ADMINISTRATIVE MATTERS**

- a. Discussion and update with the San Miguel County Stakeholders and Commissioners on the virus outbreak.

Present: Mike Bordogna, County Manager

**12. Public Comments and Commissioner Updates**

- a. Acknowledgment of public letters received or commented referenced items on the agenda.
- b. ~~Consideration of joining other elected officials to support the Land and Water Conservation Fund letter for the next stimulus package.~~
- c. Lance Waring – Update on the 2020 Multi-Modal Options Fund  
Kris Holstrom – Delta/Montrose Recovery Group  
Hilary Cooper – Resources online for assistance for pet food and help to care for an animal if the owner cannot, Oximeters

**6. PLANNING MATTERS**

- a. Consideration of an Annual Review: Spitfire Realty, LLC Special Use Permit to allow restricted use of two Aircraft Landing Areas located on 418-acre parcel within T44N, R10W, Hastings Mesa.

Present: John Huebner, Senior Planner; Kaye Simonson, Planning Director; Brad Switzer, representative for the applicant

**MOTION** by Lance Waring to approve the recommendation [that no changes are made to the terms or conditions of the Spitfire Realty LLC Special Use Permit, based on the finding that Spitfire has complied with the Special Use Permit terms and conditions of approval, and to add a second annual review by the CPC and BOCC after the second full calendar year of operation February 2021]. **SECONDED** by Kris Holstrom. **PASSED 3-0.**

7. **SOCIAL SERVICES MATTERS**

*(Board of Commissioners sitting as the San Miguel County Board of Social Services.)*

- a. Approval of Chair's signature on Social Services Department Balance Sheet February 2020, Earned Revenue and Expenditures February 2020, Expenditures through Electronic Benefit Transfers March 2020, Check Register for the Month of March 2020, County Allocation/MOE Report FEB- 20, and 2020 Caseload Report.

Present: Carol Friedrich, County Social Services Director

**MOTION** by Kris Holstrom to approve the report as presented. **SECONDED** by Lance Waring. **PASSED 3-0.**

- b. Other, as needed.
  1. Update on SNAP benefits
  2. Update on the trending benefits from February through March 2020 is a 250% increase in caseloads
  3. Emergency Disaster TANF
  4. Update on Stimulus Checks - individuals in arrears in child support will see a reduction in their stimulus check

10:38 a.m. Recessed.

10:47 a.m. Reconvened.

8. **GOVERNMENT AFFAIRS/NATURAL RESOURCES**

- a. EPC Selection Recommendation.

Present: Lynn Padgett, Government Affairs/Natural Resource Director

**MOTION** by Lance Waring to approve staff to move forward with the EPC recommendation of [Siemens] drafting a contract for execution. **SECONDED** by Kris Holstrom. **PASSED 3-0.**

- b. Discussion on the 2020 Special Recreation Permit Applications through the BLM (request for public comment).

Present: Lynn Padgett, Government Affairs/Natural Resource Director

Staff direction: To draft comments and send them to the Commissioners for review.

- c. Other, as needed
  1. Proposed Footbridge in the Fall Creek area
  2. Proposed Pipeline – Scheduled for further discussion on Friday, April 24, 2020.

9. **ADMINISTRATIVE MATTERS – continued**

- d. Presentation of the "Dashboard" information site prepared for the San Miguel County website.

Present: Heather Widlund, County GIS Coordinator, via zoom; Grace Franklin, Public Health Director

- b. Other, as needed.
  1. Update on educating the public on best practices.

Present: Grace Franklin, Public Health Director

10. **UPDATE WITH THE COUNTY MANAGER**

- a. Consideration of approval of the Construction guidelines within the Towns and throughout San Miguel County.

Present: Mike Bordogna, County Manager; Grace Franklin, Public Health Director; Todd Herman, Building official, via zoom

Note: Final approval of drafted guidelines was completed on Thursday, April 23, 2020.

12:54 p.m. Recessed.

1:11 p.m. Reconvened.

13. **UPDATE WITH PUBLIC HEALTH AND ENVIRONMENT**

*(Board of Commissioners sitting as the San Miguel County Board of Public Health and Environment.)*

- a. Update with Henry Mitchell, County Emergency Management Coordinator.

Presenter: Henry Mitchell, Emergency Manager; Carol Friedrich, Director of Social Services; Grace Franklin, Public Health Director

9. **ADMINISTRATIVE MATTERS - continued**

- a. Consideration of the Board supporting a letter from the Town of Ophir on the Swamp Canyon Mine closures.

Present: Mike Bordogna, County Manager

Board Consensus: to be in support of comments but do not send our own [written] support letter.

- b. ~~Discussion concerning the upcoming summer Recreation Ranger programs.~~
- c. Consideration of Chair's signature on a 5-year renewal agreement with the USFS to manage the Alpine areas of the Uncompahgre National Forest within San Miguel County.

Present: Janet Kask, Parks and Open Space Director, via zoom

**MOTION** by Kris Holstrom to approve the collection agreement as specified. **SECONDED** by Lance Waring. **PASSED 3-0.**

11. **ATTORNEY MATTERS**

*(Any of these items may involve an Executive Session C.R.S 24-6-402)*

- b. Update on Litigation.
  - 1. Request outside council to assist with a civil rights violation with the Public Health Orders.
- a. Potential Ext Session: Discussion to revisit the request to join the "Notice of Intent" from Rocky Mountain Wild, citation (4)(e).

Present: Amy Markwell, County Attorney

**MOTION** by Kris Holstrom to go into Executive Session to discuss a request to join the "Notice of Intent" from Rocky Mountain Wild, citation (4)(e). **SECONDED** by Lance Waring. **PASSED 3-0.**

2:27 p.m. Recessed.

2:32 p.m. Reconvened.

**MOTION** by Kris Holstrom to come out of Executive Session. **SECONDED** by Lance Waring. **PASSED 3-0.**

Staff direction: Direction made outside of Executive Session to sign a letter of intent for the ACDEC ongoing issues.

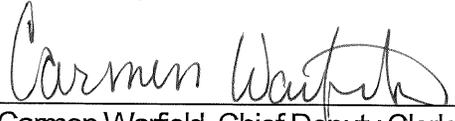
**MOTION** by Kris Holstrom to adjourn the meeting. **SECONDED** by Lance Waring. **PASSED 3-0.**

14. **ADJOURNMENT**

2:32 p.m.

20200422-BOCC-Audio

Respectfully submitted,

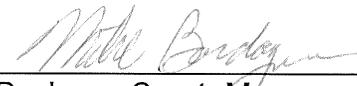
  
Carmen Warfield, Chief Deputy Clerk

Approved May 20, 2020

SAN MIGUEL COUNTY BOARD OF COMMISSIONERS

  
Hilary Cooper, Chair

ATTEST:

  
Mike Bordogna, County Manager



PUBLIC TRUSTEE'S REPORT  
 First Quarter 2020  
 January 1, 2020 through March 31, 2020

Financial Report

Revenue Source	1st Quarter 2020		1st Quarter 2019		\$ Change	
Release of Deeds of Trust	203	\$ 3,045.00	126	\$ 1,890.00	77	\$ 1,155.00
Foreclosure Fees	2	\$ 300.00	2	\$ 300.00	0	\$ -
Other Fees		\$ 65.00		\$ 35.00		\$ 30.00
<b>Total Earnings</b>		<b>\$ 3,410.00</b>		<b>\$ 2,225.00</b>		<b>\$ 1,185.00</b>

Statistical Report

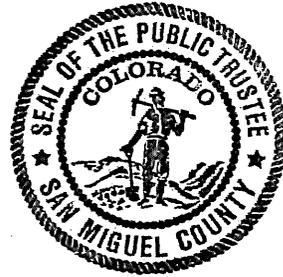
Number of Foreclosures	1st Quarter 2020	1st Quarter 2019	% Change
Opened:	4	3	33%
Withdrawn:	1	1	0%
Filed Bankruptcy	1	0	100%
Cured:	0	0	no change
Sold:	1	1	no change
Redeemed:	0	0	no change
Deeds Issued:	1	0	100%

I, Janice M. Stout, Public Trustee in and for the County of San Miguel in the State of Colorado, hereby certify the preceding report is a true and correct report of the transactions of the office of Public Trustee in the County and State aforesaid for the First Quarter 2020.

WITNESS MY HAND AND OFFICIAL SEAL THIS 13th DAY OF APRIL, 2020

*Janice M. Stout*

Janice M. Stout, Public Trustee in and for the  
 County of San Miguel, Colorado



SAN MIGUEL COUNTY PUBLIC TRUSTEE  
PROFIT & LOSS  
January through March 2020

Jan - Mar 20

Ordinary Income/Expense

Income

Fee Income

Deed Issued	\$	30.00
Foreclosure Fees	\$	300.00
Releases	\$	3,045.00
Withdrawal	\$	<u>35.00</u>

Total Fee Income \$ 3,410.00

Total Income \$ 3,410.00

Net Ordinary Income \$ 3,410.00

Net Income \$ 3,410.00



FINANCE OFFICE

RAMONA RUMMEL, FINANCE/HR DIRECTOR

April 14, 2020

To: Board of County Commissioners  
Mike Bordogna, County Manager

Below please find a summary of payments issued during the month of February 2020. This presentation of claims is required per CRS 30-25-110.

Staff is recommending the approval of these payments via consent agenda on April 22, 2020.

Any questions, please let me know. Thank you.

*Per 30-25-110 C.R. S. Claims presented to the board - when-how paid.*

February 2020 Payments		
	PAYROLL	VENDOR PAYMENTS
101 - General Fund	\$536,419.10	\$397,260.43
102 - Road & Bridge Fund	\$96,791.61	\$87,174.68
103 - Social Services Fund	\$32,806.99	\$7,981.45
104 - Sales Tax Capital Fund		\$230,066.04
106 - Transit Fund		\$1,175.22
107 - Retirement Fund	\$35,610.72	
108- Parks and Open Space Fund	\$24,423.15	\$24,591.62
109 - Conservation Trust Fund		
110 - Lodging Tax Fund		\$125,608.13
111 - Vegetation Management Fund		\$112.78
112 - Early Childhood Education Fund		
113 - Mental Health Services Fund		\$42,487.50
115 - Public Health & Environment Fund	\$11,361.47	\$8,211.92
116 - Energy Fund		
224 - Housing Authority		
226 - Solid Waste Disposal District		\$5,167.48
<b>TOTALS</b>	<b>\$737,413.04</b>	<b>\$929,837.25</b>

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[ramonar@sanmiguelcountyco.gov](mailto:ramonar@sanmiguelcountyco.gov)



## FINANCE OFFICE

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*Per 30-25-110 C.R. S. Claims presented to the board - when-how paid.*

March 2020 Payments		
	PAYROLL	VENDOR PAYMENTS
101 - General Fund	\$551,740.11	\$360,690.53
102 - Road & Bridge Fund	\$99,322.49	\$118,393.06
103 - Social Services Fund	\$22,818.75	\$7,017.79
104 - Sales Tax Capital Fund		\$21,705.57
106 - Transit Fund		\$574.10
107 - Retirement Fund	\$35,454.58	
108 - Parks and Open Space Fund	\$24,423.16	\$67,792.09
109 - Conservation Trust Fund		
110 - Lodging Tax Fund		
111 - Vegetation Management Fund		\$248.82
112 - Early Childhood Education Fund		\$172,000.00
113 - Mental Health Services Fund		
115 - Public Health & Environment Fund	\$10,656.97	\$9,560.03
116 - Energy Fund		
224 - Housing Authority		
226 - Solid Waste Disposal District		\$3,496.16
<b>TOTALS</b>	<b>\$744,416.06</b>	<b>\$761,478.15</b>

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