

ATTACHMENT B

Placerville Schoolhouse Use Policies and Fee Structure

Contact: Parks Administrator, (970)369-5424

Parks Supervisor, Rich Hamilton (970)729-1829, richh@sanmiguelcountyco.gov;

San Miguel County website at: <https://www.sanmiguelcountyco.gov/294/Placerville-Schoolhouse>

Fee Structure: A \$250 damage/cleanup/key deposit will be charged for all uses. The damage deposit may be returned or refunded, after staff has checked the building for cleanup and damages. Costs the County incurs for repairing any damage or cleanup due to use of the facility will be deducted from the deposit prior to any refund. If damage to the building exceeds the \$250 deposit, cost of the actual damage will be billed to the user plus a 10% administrative fee.

- A use fee will not be charged for ordinary low impact uses with 10 people or less. If additional days are approved for low impact uses with 10 people or less in the same week, then half price fees will be charged (\$2.50 per hour up to 4 hours or \$25 per day). Example is book clubs, meetings, classes.
- Gatherings of more than 10 people will be charged \$5 per hour for up to four hours. Then a daily rate of \$50 will be charged.
- Instructors/users who charge for a class/use will be charged \$5/hr. even if group size is less than 10 people.
- Governments or public entities are exempted from the hourly fee, but not the deposit.
- \$75/day will be charged for community-based sale events, such as a holiday bazaar, yard sale, or fund raising event.
- An additional 10% of the gross proceeds will be paid to the county for sale/money making events with revenues exceeding \$2,000 in gross revenue. User is to provide staff with documentation substantiating the gross revenue received from the event within three days of event.
- To get a refund of the \$250 deposit, user shall leave the Placerville Schoolhouse in a clean and usable condition with no damage to the building or missing contents.

Use Policies: The Public shall not remove, destroy, mutilate or deface the Placerville Schoolhouse, either interior or exterior. Overnight use of the facility is prohibited.

- Ongoing uses will be reviewed quarterly by the Parks & Open Space staff.
- All Schoolhouse users must comply with current SMC public health orders.
- Ongoing weekly uses will be limited to one night per week.
- Equipment will not be stored on site for any user.
- High impact gym uses are prohibited. Definition of high impact gym use is a use that involves running, jumping, kicking, throwing, defense training or use of implements such as sticks, staffs, or balls. Basketball, indoor soccer, defensive martial arts, Zumba dancing or similar uses are prohibited.
- Other potentially high impact uses including dances, fundraising events, parties, weddings, and concerts may be allowed subject to special conditions such as floor mats, soft soled shoes or removal of shoes.
- Dog training classes or events involving animals are prohibited. Pets are not allowed in the building.
- Smoking in the building is prohibited.
- Uses of candles or open flame devices are prohibited (except chafing dishes) due to fire danger.
- Banners, posters or decorations may be attached to the blackboards with painter's tape but may not be attached or taped to walls, windows or doors without special permission from staff. Staff will work with promoters of special events such as weddings to accommodate special decoration needs.
- Pursuant to Board of County Commissioner Resolutions #1997-35 and 1997-43, public possession or use of firearms and deadly weapons is prohibited within the property.
- The user shall be charged on an hourly basis at one-hundred dollars (\$100) per hour to pay for clean-up if it is necessary for the County to provide additional clean-up services.

Users of the Placerville Schoolhouse who violate the use policies for the Schoolhouse as determined by the Parks Supervisor or County designee may have their privilege to use the Schoolhouse denied.