

# The Placerville Schoolhouse

The historic schoolhouse in Placerville Park may be reserved for meetings, gatherings and other permitted special events. The User who reserves the building is responsible for the condition of the building and conduct of the guests for the duration of the reservation. Use requests must be made at least one week in advance of the requested date.

**See Appendix for Placerville Schoolhouse Reservation Form.**

## Placerville Schoolhouse Use Policies

1. The Public shall not remove, destroy, mutilate or deface the Placerville Schoolhouse, either interior or exterior.
2. Overnight use of the facility is prohibited.
3. Ongoing uses will be reviewed as needed by the Parks & Open Space staff.
4. All Schoolhouse users must comply with current San Miguel County public health orders.
5. Ongoing, weekly uses will be limited to one use per week.
6. Equipment will not be stored on site for any user.
7. High-impact gym uses are prohibited. Definition of high-impact gym use is a use that involves running, jumping, kicking, throwing, defense training or use of implements such as sticks, staffs, or balls. Basketball, indoor soccer, defensive martial arts, Zumba dancing or similar uses are prohibited due to potential damage to the historic flooring.
8. Other potentially high-impact uses including dances, fundraising events, parties, weddings, and concerts may be allowed subject to special conditions such as floor mats, soft soled shoes or removal of shoes.
9. Dog training classes or events involving animals are prohibited. Pets are not allowed in the building.
10. Smoking and vaping in the building are prohibited.
11. Uses of candles or open flame devices are prohibited (except chafing dishes) due to fire danger.
12. Banners, posters or decorations may be attached to the blackboards but may not be attached or taped to the walls, windows or doors without special permission from staff. Staff will work with promoters of special events such as weddings to accommodate special decoration needs.
13. Pursuant to Board of County Commissioner Resolutions #1997-35 and 1997-43, public possession or use of firearms and deadly weapons is prohibited within the property.
14. Users of the Placerville Schoolhouse, who violate the use policies for the Schoolhouse as determined by the Parks Supervisor or County designee, may have their future privileges to use the Schoolhouse denied.

# Placerville Schoolhouse Fee Structure

## 1. DAMAGE DEPOSIT

- A. A two-hundred fifty dollar (\$250) damage deposit will be charged for all uses except BOCC-approved County events. The damage deposit may be returned or refunded after the key is returned, and staff has checked the building for clean-up and damages.
- B. Costs the County incurs for repairing any damage or clean-up due to use of the facility will be deducted from the deposit prior to any refund. If damage to the building exceeds the two-hundred fifty dollar (\$250) deposit, the cost of the actual damage will be billed to the user plus a 10% administrative fee. The user shall be charged on an hourly basis at one-hundred dollars (\$100) per hour to pay for clean-up if it is necessary for the County to provide additional clean-up services.

## 2. USE FEES

- A. A use fee, for the first day in a given week, will not be charged for ordinary low-impact uses with 10 people or less. If additional days are approved for low-impact uses with 10 people or less in the same week, then half-price fees will be charged (\$2.50/hour up to 4 hours or \$25/day). Example is book clubs, meetings or classes.
- B. Gatherings of more than 10 people will be charged \$5/hour for up to four hours. Then a daily rate of fifty dollars (\$50) will be charged. Instructors/users who charge for a class/use will be charged five dollars per hour (\$5) even if the group size is less than 10 people.
- C. Governments or public entities are exempted from the hourly fee, but not the deposit.
- D. Seventy-five dollars (\$75) per day will be charged for community-based sale/money-making events, such as a holiday bazaar, yard sale, or fund raising event.
- E. An additional 10% of the gross proceeds will be paid to the County for sale/money-making events with revenues exceeding two-thousand dollars (\$2,000) in gross revenue. User is to provide staff with documentation substantiating the gross revenue received from the event within three days of the event.
- F. To obtain a full refund of the two-hundred fifty (\$250) deposit, users shall leave the Placerville Schoolhouse in a clean and usable condition with no damage to the building and no missing contents.

## Appendix

Attachment A: Site Map of Placerville Park and Schoolhouse

Attachment B: Placerville Schoolhouse Use Policies and Fee Structure

Attachment C: Placerville Schoolhouse Use Request Form