



SAN MIGUEL COUNTY PUBLIC HEALTH ORDER # 2020-05

APPENDIX A.

CRITICAL AND NON-CRITICAL RETAIL REQUIREMENTS

I. Effective May 2, 2020, in addition to meeting the requirements of this Order, and specifically Section II.I, **Non-Critical Retail** may operate and offer goods through delivery service, window service, walk-up service, drive-through service, drive-up service, curbside delivery, or any other manner allowing for strict compliance with mandatory **Physical Distancing Requirements**, except as prohibited or limited by this Order. Restricting interactions to curbside pick-up or delivery minimizes touch. **Non-Critical Retailers** are encouraged to continue curbside pick-up or delivery for longer term service wherever possible. **Critical** and **Non-Critical Retailers** must implement the requirements in Section III.J, in addition to the specific requirements in this Appendix.

A. Critical and Non-Critical Retail must implement the following measures within the workplace to minimize disease transmission:

1. Elevate and increase frequency of [cleaning practices](#), including cleaning and disinfection of high touch areas.
2. Restrict return policy to only items that can be properly sanitized prior to re-selling.
3. Conduct daily temperature checks and monitor symptoms in employees, logging all results. A sample Symptom Tracker form can be found in Appendix I. If an employee reports any symptoms, refer symptomatic employees to the Symptom Tracker.
4. Post signage for employees and customers on good hygiene and other sanitation practices.

B. Critical and Non-Critical Retail must implement the following measures regarding employees to minimize disease transmission:

1. Provide public guidance and encouragement on maintaining 6 foot distancing between both employees and employees and customers.
2. Provide appropriate face coverings and gloves to all employees whenever possible, and also allow employees who can to provide their own appropriate face coverings and gloves for work activities. Employees without face coverings shall not perform tasks that require engagement with the public or with other coworkers.
3. Encourage frequent breaks to allow employees to wash or sanitize their hands.
4. Require employees to stay home when showing any symptoms or signs of sickness.
5. Provide personal protective equipment (PPE) for employees who are managing deliveries, returns, etc.

- C. Employers must implement the following measures regarding customers to minimize disease transmission:
 - 1. Require 6 foot distancing measures wherever possible, such as marked space in pick-up lines.

II. Effective May 2, 2020, **Non-Critical Retail** may open at fifty percent (50%) capacity for in-person services if the business can demonstrate compliance with all of the following requirements:

A. Critical and Non-Critical Retail must continue implementing the measures within the workplace listed in Section I.A of this **Appendix A**, and in addition:

- 1. maintain 6 foot distancing between patrons and employees;
- 2. effectively symptom monitor employees as listed in Section III.J.1.g;
- 3. provide face coverings, and gloves as necessary and appropriate, to employees;
- 4. ensure ability to adequately clean and disinfect both back-room and retail spaces; and
- 5. provide dedicated, in-store hours for vulnerable or at-risk individuals.

B. Critical and Non-Critical Retail must implement the measures regarding employees listed in Section I.B of this **Appendix A**.

C. Critical and Non-Critical Retail must implement the measures to minimize disease transmission for customers listed in Section I.C of this **Appendix A** in addition to the following measures:

- 1. limit the number of customers on the premises as needed to make 6 foot distancing between customers attainable;
- 2. provide decals and demarcation for waiting area in lines that meet Physical distancing criteria;
- 3. create signage encouraging vulnerable and at-risk individuals to refrain from shopping outside of dedicated hours set aside for those who are more vulnerable or at-risk;
- 4. create signage to encourage the use of masks and gloves by customers while on the premises; and
- 5. provide hand sanitizer and wipes at entrances and other high-traffic locations to the greatest extent possible.

For further guidance, go to <https://covid19.colorado.gov/safer-at-home>