RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS,
SAN MIGUEL COUNTY, COLORADO,
RESCINDING RESOLUTION 2020-35 AND
ADOPTING A NEW SCHEDULE OF LAND USE APPLICATION REVIEW FEES

Resolution 2023-02

WHEREAS, Section 3-1410 of the San Miguel County Land Use Code authorizes the Board of County Commissioners to set land use application review fees, as follows:

Fees for the processing of land use applications for proposed development shall be set by resolution of the Board of County Commissioners commensurate with the level of service. Such fees may include all costs occasioned to the County, including publication of notices, public hearing and review costs, and engineering, and legal and other professional review costs; and

WHEREAS, the draft Fee Schedule was referred to the County Manager and County Finance Director for review; and

WHEREAS, the existing schedule of land use application review fees, Board of County Commissioners Resolution 2020-35, was approved December 9, 2020; and

WHEREAS, Resolution 2020-35 specified that the fee schedule shall be adjusted biannually, based on the Denver-Boulder Consumer Price Index and rounded to the nearest five-dollar increment, to be effective January 1 of each odd-numbered year; and

WHEREAS, certain fees were omitted from Resolution 2020-35; and

WHEREAS, the Board of County Commissioners of San Miguel County, Colorado considered this matter, along with relevant evidence and testimony at its regular meeting on January 4, 2023.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of San Miguel County, Colorado, hereby repeals Board of Commissioners Resolution 2020-35, and approves and adopts the schedule of fees for reviewing land use applications in accordance with Section 3-1410 of the San Miguel County Land Use Code, to be administered by the San Miguel County Planning Department, as follows:

SCHEDULE OF LAND USE APPLICATION REVIEW FEES

All fees listed must be paid to San Miguel County before an application is considered complete and scheduled for review. The cost of review by referral agencies per C.R.S. 30-28-136 and the cost of necessary amendments to County tax maps must be paid in full by the applicant prior to any County approval. All referral agency and copy fees are to be reimbursed by the applicant at cost.

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1. ADMINISTRATIVE REVIEWS (Land Use Section 3-4): $310
2. ONE-STEP REVIEWS (Land Use Code Section 3-5): $850
3. TWO-STEP REVIEWS (Land Use Code Section 3-6): $1135
4. FIVE-STEP REVIEWS (Land Use Code Section 3-7): Base fee $3405

Base fee plus the amount calculated based on proposed density (as defined in the Land Use Code) plus non-residential density (at 1 person per 1,000 sq. ft. of developable floor space)

$170 per person: First 25 persons
$115 per person: Next 75 persons
$ 55 per person: Remaining persons

This amount is due in increments (prior to scheduling of an application for review), as follows:

Sketch Plan: 25 percent of total fee
Preliminary Plan: 55 percent of total fee
Final Plat: 20 percent of total fee

5. APPROVAL EXTENSION (Land Use Code Section 3-11): $310
6. MASTER PLAN AMENDMENT (Land Use Code Section 3-501 A.V.): $850
7. LAND USE CODE AMENDMENT (Land Use Code Section 5-18): $1135
8. BOARD OF ADJUSTMENT (Land Use Code Section 1-14): $625
9. DEVELOPMENT PERMIT: <$1 million in project valuation $115
   =>$1M in project valuation; or High Country Area Renewable Energy – non-commercial $565
   $ 0
10. RETAIL / MEDICAL MARIJUANA LICENSE:
    Annual Renewal $1135
    $565
11. SHORT TERM RENTAL PERMIT:
    Bi-Annual Renewal $ 85
    Safety Inspection Fee $ 85
12. APPEAL (Land Use Code Section 1-19): $310
13. SIGN PERMIT (Land Use Code Section 5-704): $ 55
BE IT FURTHER RESOLVED that this fee schedule shall be adjusted biannually, based on the Denver-Boulder Consumer Price Index and rounded to the nearest five-dollar increment, to be effective January 1 of each odd-numbered year.

DONE AND APPROVED by the Board of County Commissioners of San Miguel County, Colorado, on January 4, 2023, and EFFECTIVE January 1, 2023.

SAN MIGUEL COUNTY, COLORADO
BOARD OF COUNTY COMMISSIONERS

By: [Signature]
Hilary Cooper, Chair

Vote:  
Hilary Cooper: Aye  Nay  Abstain  Absent  
Kris Holstrom: Aye  Nay  Abstain  Absent  
Lance Waring: Aye  Nay  Abstain  Absent  

ATTEST:

By: [Signature]
Carmen Warfield, Chief Deputy Clerk

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